CORAL Web Committee Agenda & Minutes

Agenda – December 1, 2016 10am EST

(Meetings are scheduled 10am EST on the first Thursday of the month)

Attendance: Scott Vieira, Xiaoyan Song, Louisa Choy, Nathan Ahlstrom

1) Announcements – Discuss scheduling of ongoing meetings and possible change of day
   - Scott and Yan’s proposal for ER&L got accepted
   - Notre Dame is hosting the listservs - Web Committee, CORAL, and Steering Committee—they’re asking us to move off their listservs so we’re going to have to migrate. We’re going to use mailman and BibLibre is going to install that on our web server
   - Lauren hasn’t been able to attend due to scheduling conflict. Proposed time change: Friday afternoons? Friday morning? Ongoing discussion. If you have other proposed times, email the group
   - Jan 5 meeting: postpone that meeting till Feb (and continue online discussion)

2) Documentation – Where are we? What needs to be done?
   - Technically deadline is today.
   - Scott is working on the installation documentation.
   - Yan is working on Resources. Awaiting some notes about issues and possible a bug fix with the Resources module.
   - Can we merge? Scott will check rights to merge.
   - Would be nice to have another person eyeballing our documentation
   - Lauren is working on Usage Stats and it’s new to her - working through the module
   - Louisa has completed Organizations and Management. She will start working on Licensing.
   - For installation - would be helpful to have a video of going through the process of installing CORAL? Could be screen captures. We can always warn people that different environments would require some different steps. This is something we may try to do after 2.0’s final release.
   - Steering Committee was supposed to have code changes done on November 1. Some changes were pushed recently. Will propose to them to delay release of beta till mid January. We will also try to release our documentation - which is also beta - around the same time.
   - Nathan also interested working on installation. Will work with Scott on it. Nathan is getting through the requirements for PHP.
   - Github process - Yan has notes that she would be willing to share. Let’s do a google doc for this. There are actually a lot of different ways to do this.
3) Anything else?
   • If you have ideas about styling and editorial process - feel free to discuss those too. Can add those to styling doc in repo.
   • Font size for the headings is the same. Nice to have font size for different layers of headings. Use 2 different font sizes for the headings and keep that consistent across documentation. Currently use ###, suggest to use ## for upper heading and ### for a lower heading. Yan will add notes to the style doc about the headings.
   • Some redundancy in modules that could go into a basic overview.
   • Scott will get outline of workflow out to group today

4) Next meeting Thursday, January 5 (Tentative)— Meet in February