

## CORAL Steering Committee Meeting

### Meeting Minutes

10/18/2016

#### **Attending**

Ben Heet (TRLN)

Jeff Mudge (Wheaton College (IL))

Steve Oberg (Wheaton College (IL))

Paul Poulain (BibLibre)

Doug Hahn (Texas A&M)

Eric Hartnett (Texas A&M)

Jason Savell (Texas A&M)

Remington Steed (Calvin College)

Katherine Swart (Calvin College)

Scott Vieira (Rice)

Mang Sun (Rice)

Carla Clark (SirsiDynix)

#### **Agenda**

1. Progress on security issues

2. Current pull requests

3. Progress on CORAL 2.0

4. Copyright notices

5. Need for additional infrastructure

6. Brief mention about GoKB

1. Progress on the security issue for SQL

- a. Mang reported that the patch works and the fix isn't urgent if a location is running CORAL behind a firewall.

- b. Jeff reported that all modules except for the Management Module are ready to go. He sent a zip file to the Steering Committee (SC) for people to review.

**Action:** Remington asked Jeff to resend the zip file.

**Action:** Doug offered that Jason will look at the zip file and will contact Jeff with any questions.

## 2. Current pull requests

- a. Jeff has pushed the code for the unified installer.
- b. Remington requested a separate meeting to go over it.

**Action:** Steve will send out a Doodle poll and arrange a meeting to go through the pull request.

## 3. Progress on CORAL 2.0

- a. There are two components to review: (1) install script and (2) upgrade script.
- b. Mang tested the unified installer and suggested inclusion of PHP version detection feature . Jeff made some fixes. Jeff requested more testing if the SC was interested.
- c. Remington asked about documentation for CORAL 2.0. Scott replied that Mang had setup a sandbox for CORAL 2.0 for the web committee to work with for testing and documentation. Scott also mentioned he would work with Mang to set up an environment for documenting the installation process.

**Action:** Scott & the WC will need about a month to work on the documentation. WC will target completion of this work by the beginning of December.

- d. Steve asked about beta testers for the install script. Jeff thought the SC could produce a beta release before the end of the year. The SC could do bug fixes and documentation in November with a beta release in early December.
- e. Steve asked if the SC should formally announce the beta release to the CORAL community and give them a rough time frame. Scott suggested that we evaluate where the CORAL 2.0 release was in mid-November. If everything looked good, then go ahead and announce the beta release for early December.
- f. Mang pointed out that there are 14 pull requests right now. Should any of these be included in the beta release? Steve suggested the SC be conservative with what's released in 2.0. Remington suggested that if anyone was willing to work on a request and merge it, then they must be committed to getting it done in time.

**Action:** Paul offered to communicate this information to anyone with an open pull request.

- g. Paul asked about the SC's plan for promoting CORAL 2.0, both to the CORAL community and also outside of the community. Steve suggested that maybe this would be a good task for the web committee. Scott said that the WC would not be able to help with a large promotion event until after the documentation project is completed. Carla suggested that we could make a press release for Marshall Breeding to post about. Steve wrapped up the conversation by saying we should wait and discuss this more at next month's SC meeting, since then we can see how close we really are to the beta release.

#### 4. Copyright notices

- a. Jeff began the discussion by posing: What is the role of a copyright notice in an open source environment? How does it fit in the code base? Scott talked about how people should be able to take the code and documentation and alter it however they wish as long as they say where it came from and keep the code open source. He also noted that we had previously voted to use the GNU license.

**Action:** Scott will do more research on the relationship between copyright notices and open source licensing and will report back at next month's SC meeting. Scott will add the results of his research into the Documentation's Style Guide for Coders.

- b. Carla shared a link from the Software Freedom Law Center - "Managing copyright information within a free software project" -

<http://softwarefreedom.org/resources/2012/ManagingCopyrightInformation.html>

**Action:** Carla said she would share other resources with Scott.

#### 5. Need for additional infrastructure

- a. Ben began the discussion suggesting that the CORAL project might need additional infrastructure beyond what structure the SC currently has in place. For example, there are currently 70 GitHub issues, but there isn't a solid system for the SC to work through through these. CORAL started out with a small group of volunteers, but now we have vendor relationships and it is hard to know how to manage contributions. A Trello board doesn't seem like enough. With CORAL 2.0 on the horizon, Ben thought we ought to be thinking about the bandwidth of the SC volunteers and perhaps rely more heavily on SirsiDynix.

- b. Steve added that it is difficult for people to see who is working on what and when. He suggested creating a master list so that all contributors could be aware of what's happening with CORAL at any given time.
- c. Carla said she was willing to share how SirsiDynix uses the JIRA project management tool to manage sprints. Doug agreed that JIRA is good, except it assumes one has enough people to complete the work.
- d. Ben continued his point - how do we put a structure in place to make sure people aren't volunteering too much of their time? He suggested three points: (1) Look for other avenues of contribution, (2) look at how other big open source entities are managing their to-do lists, and (3) make sure that participation in CORAL isn't a burden.
- e. Steve suggested that the SC create a subgroup to identify the pain points. Ben, Carla, and Scott volunteered to form the group. Doug added that he would find someone at Texas A&M to participate.

**Action:** Ben, Carla, Scott, and a Texas A&M person will meet to discuss, among other things, using a calendar to aid in prioritizing, whether JIRA might work, and anything relevant from the GOKb project. Also, Carla will coordinate an informational meeting on SirsiDynix development processes using JIRA and will send out an invitation to SC members to attend.

- 6. Steve ended the meeting by briefly talking about how CalTech is looking for ways to interface GOKb data with CORAL.