CORAL Steering Committee Meeting
Meeting Minutes
04/11/2016

Attending
Jeff Mudge (Wheaton College (IL))
Steve Oberg (Wheaton College (IL))
Paul Poulain (BibLibre)
Eric Hartnett (Texas A&M)
Remington Steed (Calvin College)
Katherine Swart (Calvin College)
Scott Vieira (Rice)
Mang Sun (Rice)

Agenda
1. Update on current pull requests
2. Update on merged repositories
3. How should upgrade code deal with new versions that don't have new tables in the database?
4. Discuss and decide best location (website vs. github) for users to report and reference bugs and enhancement requests.
5. Updates on Web Committee activity
6. JIRA and Confluence, should we pursue open source project license? potential use for this community?
7. Updates from ER&L
8. NASIG User Group
9. Reminder: Road map meeting is a week from today

1. Update on current pull requests
   Steve led the SC in reviewing current pull requests in GitHub.
   a. The group agreed to all of the existing pull requests (PRs), most of which we’d previously discussed and approved. We need to use labels to indicate the status of PRs.
      Action: Jeff will make sure that all of the previously used labels on the old repository are set up in the new one, and add the appropriate label to each of the existing PRs.
   b. Enhancements to the routing tab: Some SC members had reservations about this pull request.
      Action: Scott and Mang volunteered to download, evaluate this feature, and report back to the SC on their evaluation within the next two weeks.
2. Update on merged repositories
   a. Paul and Remington still need to do their parts.
   b. Jeff has started working on his parts.
      Action: Jeff has already started a discussion on the listserv. People should comment.

3. How should upgrade code deal with new versions that don't have new tables in the database?
   No decision was made. Discussion will continue on the admin listserv.

4. Discuss and decide best location (website vs. github) for users to report and reference bugs and enhancement requests.
   a. The SC discussed how to make a connection among the listserv, CORAL website, and GitHub.
   b. Steve recommended that we develop a triage model.
   c. Action: Scott and the website committee will investigate using a web-based form.
   d. More discussion is needed, and it was decided this could happen on the admin listserv.

5. Updates on Web Committee activity
   a. Due to ER&L, the web committee has not met yet. However, they have added a new user map since the last SC meeting.
   b. Action: Scott recommended that the web committee develop a structure and a schedule for regular posting on the CORAL website.

6. JIRA and Confluence, should we pursue open source project license? potential use for this community?
   It was decided to place this discussion on hold until the SC can talk with Ben Heet.

7. Updates from ER&L
   a. Scott reported that things went well at the conference and that 20 people participated in the CORAL session. There was a presentation and then time for discussion and questions. Most of the questions were about technical issues and updates.
   b. Action: The website committee might want to publicize the results of the CORAL session in some sort of news post.

8. NASIG User Group
   Steve reported that this conference will be June 9-12. He will modify Scott’s presentation from ER&L.
9. Reminder: Roadmap meeting is a week from today

10. Mang Sun shared an idea about the Github API. Perhaps, we could use it to connect the potential CORAL Issue Report web form to Github Issues in a more automatic, controllable and mediated way. [https://github.com/ornicar/php-github-api#open-a-new-issue](https://github.com/ornicar/php-github-api#open-a-new-issue)