

CORAL Steering Committee Meeting

Meeting Minutes

3/14/2016

Attending

Carla Clark (SirsiDynix)
Jeff Mudge (Wheaton College (IL))
Steve Oberg (Wheaton College (IL))
Remington Steed (Calvin College)
Katherine Swart (Calvin College)
Mang Sun (Rice)
Scott Vieira (Rice)

Agenda

1. Update on current pull requests
2. Update on merging repositories
3. Process for releasing new CORAL versions
4. Updates on Web Committee activity
5. ER & L User Group announcement
6. Road map
7. JIRA and Confluence - should we consider using?
8. Next steps for governance documents
9. Releasing final 1.x version of CORAL modules

Steve started the meeting with a warm welcome to the SC's newest member, Mang Sun, representing the technical side of things for Rice.

1. Update on current pull requests

Jeff and Remington pointed out that the merged repository is available on GitHub now at <https://github.com/Coral-erm/Coral/pulls>.

All of the existing pull requests (PR) were reviewed and approved, except #3 (was PR68 in previous repo), which Remington volunteered to investigate/review further.

Action item: Remington to review and comment on PR3.

2. Update on merging repositories

The main discussion point here was around the SirsiDynix UI enhancements. The team communicated that the UI changes could be merged as is although there were some comments/issues Steve identified and asked SirsiDynix to look into. Carla will investigate those. But otherwise, SirsiDynix can move forward.

Carla also demonstrated work they've done with the web-based help text, which SC members thought looked great. She offered to share this with the community and will work with Scott and the Web Committee to investigate how to go about doing that.

Action items: Carla will respond to Steve's CSS comments. She will also work with Scott on sharing the web-based help text that SirsiDynix has put together.

3. Process for releasing new CORAL versions

Scott led the group in discussing how we should approach the issue of versioning the software vis-à-vis documentation for each module. We mentioned that the merged repository allows us to consistently brand CORAL with new versions going forward. Carla brought up the idea of Liquibase (this was mentioned in the January meeting as well) but Jeff noted that tool is useful for tracking database table changes. That's a specific kind of versioning but there needs to be a standard way to ensure that when new features are developed, there is a template we follow for identifying the new features and describing them to the user community.

Steve suggested that we create release notes and Scott thought this could be coordinated by the Web Committee. Mang thought we could use SirsiDynix's release notes as a model to work from, and noted that they identify new features as well as bug fixes.

Action item: Scott will work with the Web Committee to draft a template for release notes and share it for review/comment with the SC.

4. Updates on Web Committee activity

Scott described work that his committee is doing to enhance the website. Of particular note is a News feature that was recently added. A user map will also be added soon, allowing the community to peruse locations of known CORAL implementations.

5. ER & L User Group announcement

Scott will represent the SC at this meeting, which is coming up in about three weeks. He asked for input from SC members on what kind of updates and information to share with those attending ER & L.

6. Road map

Steve tabled discussion of the road map for a separate conference call at a future date. He'll send out a Doodle poll link to help identify some good dates/times for the discussion, and will plan on scheduling it for at least 1 ½ hours.

Action item: Steve will create a Doodle poll, email it to the SC, and SC members will respond indicating availability.

7. JIRA and Confluence - should we consider using?

Steve tabled this for a future meeting. Carla noted that SirsiDynix makes use of these tools and is willing to share their expertise.

8. Next steps for governance documents

Steve also tabled this topic for a future meeting.

9. Releasing final 1.x version of CORAL modules

Remington described the need for SC members to help review and resolve any outstanding issues with existing code for each module. He outlined the steps that need to be taken in a later email sent to the SC listserv. Jeff and Steve from Wheaton volunteered to review code for the following modules: Auth, Usage, and Reports. Remington volunteered to do the same for Resources and Organizations. BibLibre will handle the Licensing and Management modules.

Next regular SC meeting will be held on 11 April 2016 at 9a CDT.